

**BOARD OF LICENSURE OF ARCHITECTS, LANDSCAPE ARCHITECTS  
AND INTERIOR DESIGNERS**

**BOARD MEETING MINUTES  
September 21, 2004**

**DATE:** September 21, 2004

**LOCATION:** 122 Northern Ave.,  
Gardiner, Maine

**TIME SCHEDULED:** 9:00 a.m.

**TIME CALLED TO ORDER:** 9:10 a.m.

**TIME ADJOURNED:** 12:40 p.m.

**MEMBERS PRESENT:**

William Bisson, Architect  
Robert Armitage, Architect  
Anthony DiGregorio, Architect  
Terrence DeWan, Landscape Architect  
Lori White, Interior Designer  
Janet Hansen, Architect – arrived at 9:20  
Claire Hunt, Public Member

**MEMBERS ABSENT:**

Melvin Braverman

**OTHERS PRESENT:**

Kim Baker-Stetson, Licensing Clerk  
Susan Greenlaw, Board Clerk  
Robert Perkins, A.A.G.

**CALL TO ORDER**

The meeting was called to order by Board Chair William Bisson at 9:10 a.m.

**AGENDA MODIFICATIONS**

A motion was made by Claire Hunt to add the following items to the agenda; seconded by Terrence DeWan. Unanimous.

- Request for out of state travel - NECARB Fall Meeting
- Rule Revisions
- Correspondence – Architectural Engineering

**OLD BUSINESS**

Action on Minutes of July 20, 2004 Meeting

A motion was made by Claire Hunt to approve the minutes of the July 20, 2004 meeting as written; seconded by Robert Armitage. Unanimous.

Action on Tabled Applications/Items

None to review.

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**NEW BUSINESS**

Administrator's Report

OLR rules – the Office is proposing fee adjustments and changing the Board's renewal cycle from biennial to annual.

Board rules - A motion was made by Claire Hunt to begin the rule making process to amend Chapter 2 Section 3; seconded by Robert Armitage. Unanimous.

Members agreed to work on proposed changes to Chapter 2 Section 2 for review at the November 16, 2004 meeting.

Complaint Officer's Report

**#ARC-021:** A motion was made by Claire Hunt to schedule a hearing pursuant to Board Rules Chapter 2 Section 8(E)(3); seconded by Janet Hansen. Armitage and Hunt voted in the affirmative; Bisson, DeWan, Hansen, and White opposed; DiGregorio abstained. Motion failed.

A motion was made by Terrence DeWan to table for further investigation; seconded by Claire Hunt. Unanimous.

At their last meeting the Board filed a complaint with the Board of Professional Engineers regarding unlicensed practice by an engineer. That Board has indicated that the complaint will be presented at their September 23, 2004 meeting.

Interviews

NAME	RECIPROCITY OR EXAM	LICENSE TYPE	ACTION
Todd Staples	Exam	Architect	Approved for exam Motion by DiGregorio Second by Armitage Unanimous
Mercer Bonney	Reciprocity with NC and PA	Landscape Architect	Approved for reciprocity Motion by DeWan Second by Hunt Unanimous

Statute Revisions

The Board is not pursuing statute changes at this time.

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Review and Action on Applications

See table under Interviews.

Meeting Schedule – 2005

DATE	TIME	LOCATION
January 18, 2005	9:00 AM	Central Conference Room
March 15, 2005	9:00 AM	Central Conference Room
May 17, 2005	9:00 AM	Central Conference Room
July 19, 2005	9:00 AM	Central Conference Room
September 20, 2005	9:00 AM	Central Conference Room
November 15, 2005	9:00 AM	Central Conference Room

Next Meeting Scheduled for November 16, 2004

**OTHER BUSINESS**

William Bisson presented the Board with his report from the NCARB Annual Meeting held June 23-27, 2004 in Portland, Oregon.

A motion was made by Terrence DeWan to authorize out of state travel for William Bisson to attend the NECARB meeting scheduled for November; seconded by Claire Hunt. Unanimous.

William Bisson reported correspondence with the Board of Professional Engineers as well as various states and the AIA regarding “architectural engineering licensing.”

**ADJOURN**

Being no further business, the meeting adjourned at 12:40 p.m.